

SWANWICK BURSLEDON & WARSASH REGATTA
(“THE REGATTA”)
DATA PRIVACY NOTICE

1. About this Policy

- 1.1 This policy explains when and why we collect personal information about The Regatta how we use it and how we keep it secure and your rights in relation to it.
- 1.2 We may collect, use and store your personal data, as described in this Data Privacy Policy and as described when we collect data from you.
- 1.3 We reserve the right to amend this Data Privacy Policy from time to time without prior notice. You are advised to check our website www.bursledonregatta.co.uk regularly for any amendments (but amendments will not be made retrospectively).
- 1.4 We will always comply with the General Data Protection Regulation (**GDPR**) when dealing with your personal data. Further details on the GDPR can be found at the website for the Information Commissioner (www.ico.gov.uk). For the purposes of the GDPR, we will be the “controller” of all personal data we hold about you.

2. Who are we?

- 2.1 We are the The Regatta Committee of the Swanwick Bursledon and Warsash Regatta, Company Number: 06614764

We can be contacted at www.bursledonregatta@gmail.com or via our website www.burdledonregatta.co.uk, The Regatta Committee runs and organises a water regatta comprising of sailing races, swimming and rowing races, fireworks and torch light parade and children’s tombola, a tea stall serving refreshments and a licensed bar on private land at the Elephant Boatyard in Bursledon. The Regatta event takes place annually usually on or about the bank holiday weekend in August.

3. What information we collect and why for Participators of The Regatta.

Type of information	Purposes	Legal basis of processing
Friends and Supporters of The Regatta’s name, address, telephone numbers, e-mail address(es),	Contacting and managing the Friends and Supporters of the Regatta as financial contributors to the Regatta	For the purposes of our legitimate interests in holding the Regatta and being able to contact Friends and Supporters of the Regatta to advise them of the event and to manage their financial contribution to the Regatta
Name, address, telephone numbers, e-mail address(es), of Suppliers and Contractors to the Regatta	Contacting suppliers and contractors to advise them of the event and to obtain quotations and the supply of commercial	For the purposes of our legitimate interests in operating the Regatta and holding and the event.

**SWANWICK BURSLEDON & WARSASH REGATTA
("THE REGATTA")
DATA PRIVACY NOTICE**

	services and goods for The Regatta	
Commercial and Individual Donors Name, address, telephone numbers, e-mail address(es), details of financial contributions made	Collecting information on behalf of The Regatta of Donors who have given charitable financial donations or raffle prizes to the Regatta as part of the event and publicising their names only in the official Regatta programme	For the purposes of the legitimate interests of the Regatta in recording a list of Donors who have made charitable donations.
Members of the Regatta Committees Names, address, telephone numbers, e-mail address(es),	To be able to contact Regatta Committee members for the purposes of organising the Regatta event.	For the purposes of our legitimate interests in being able to hold The Regatta event.
Volunteers and helpers of the Regatta – Names address, telephone numbers and email address(es)	To be able to contact those volunteers and helpers who have consented to help at the Regatta in any capacity for the purpose of organising and running the Regatta	For the purposes of our legitimate interests in being able to hold The Regatta event and having volunteers and helpers to assist in the running of the event.
Names and address, telephone numbers, dates of birth, next of kin and sail number and / or hull number of entries to all sailing events organised by the Regatta	Managing event entries and event results. Sharing event results	For the purposes of our legitimate interests in holding sailing event as part of the activity of The Regatta
Photos and videos of participants of the Regatta events	Putting on the Regatta's website and social media pages and using in press releases.	Consent. We will seek the participant's consent or the consent of the parent(or guardian) of any minor. The participant may withdraw their consent at any time by contacting us by e-mail.

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DATA PRIVACY NOTICE**

Bank account details and record of bank payments made of the Friends and Supporters, Suppliers and Contractors Volunteers, Commercial and Individual Donors, or any other person or organisation making payment to the Regatta	Managing the Regatta's finances and budget in the provision of services and participation in Regatta events.	For the purposes of our legitimate interests in organising and financing of the Regatta event

4. How we protect your personal data

- 4.1 We will only transfer your personal data outside the UK where we are satisfied that personal data will be granted an adequate level of protection in the receiving country; or specific contractual clauses or binding rules are in place; or the data subject has given explicit consent; or we are otherwise permitted to do so under the GDPR.
- 4.2 We have implemented generally accepted standards of technology and operational security in order to protect personal data from loss, misuse, or unauthorised alteration or destruction.
- 4.3 Please note however that where you are transmitting information to us over the internet this can never be guaranteed to be 100% secure.
- 4.4 For any payments which we take from you online we will use a recognised online secure payment system.
- 4.5 We will notify you promptly in the event of any breach of your personal data which might expose you to serious risk.

5 Who else has access to the information you provide us?

- 5.1 We will never sell your personal data. We will not share your personal data with any third parties without your prior consent (which you are free to withhold) except where we are required to do so by law or as set out in the table above or in paragraph 5.2 below.
- 5.2 We may pass your personal data to third parties who are service providers, agents and subcontractors to us for the purposes of completing tasks and providing services to you on our behalf (e.g. circulate newsletters or printing of programmes to you). We do this for the purpose of our legitimate interests in operating the Regatta, holding the event. However, we disclose only the personal data that is necessary for the third party to deliver the service and we have a contract in place

SWANWICK BURSLEDON & WARSASH REGATTA
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DATA PRIVACY NOTICE

that requires them to keep your information secure and not to use it for their own purposes.

6. How long do we keep your information?

- 6.1 We will hold your personal data on our systems for as long as you are person listed or within the category of people set out at Section 3 of this policy.
- 6.2 If you are no longer a Participator of the Regatta as defined in Section 3 of this policy on the expiry of 24 months from the last Regatta event that you participated or were involved with as defined at section 3 above then you will be deemed to be no longer a person within that category and if no request or consent is received by you to remain a Participating Person before the next annual Regatta event then your membership data will be deleted unless it is necessary for us to retain it to comply with our legal obligations or in connection with the establishment, exercise or defence of legal claims.
- 6.3 Application forms for sailing events will be deleted or destroyed within 6 months after the event is held, unless it is necessary for us to retain it to comply with our legal obligations or in connection with the establishment, exercise or defence of legal claims.
- 6.4 The Regatta will retain your name, age, sail number and hull number for the purposes of the Regatta’s racing results archive.
- 6.5 We securely destroy all financial information once we have used it and no longer need it.

7 Your rights

- 7.1 You have rights under the GDPR:
- (a) to access your personal data
 - (b) to be provided with information about how your personal data is processed
 - (c) to have your personal data corrected
 - (d) to have your personal data erased in certain circumstances
 - (e) to object to or restrict how your personal data is processed
 - (f) to have your personal data transferred to yourself or to another business in certain circumstances.
- 7.2 You have the right to take any complaints about how we process your personal data to the Information Commissioner:

<https://ico.org.uk/concerns/>

0303 123 1113.

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Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire SK9 5AF

For more details, please address any questions, comments and requests regarding our data processing practices to our Data Protection Manager at www.bursledonregatta@gmail.com